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15 MAY 1980

OS REGISTRY
 FILE R-651-55

MEMORANDUM FOR: Deputy Director for Administration

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FROM: [REDACTED]
Director of SecuritySUBJECT: Office of Security Significant Activities
Week of 8 May 1980 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 8 - 14 May 1980 were highlighted by the following items:

a. During the reporting period, the Security Education Group mailed copies of this year's notice on the proper use of summer employees to each concerned supervisor. The action was a follow-up to security indoctrination afforded the first group of summer employees who entered on duty 7 May, and represents an innovation directed toward complete understanding of security responsibility on the part of all personally involved in the summer employee program. (U)

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b. On 8 May, two members of the Technical Security Division debriefed a [REDACTED] defector on the subject of "sweep" teams and techniques. (S)

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d. On 11 May, a Special Agent from the [REDACTED] at the request of the Office of Personnel Policy, Planning and Management, met the body of [REDACTED] [REDACTED], upon arrival at Kennedy Airport. [REDACTED] was an OSO employee who died of an apparent heart attack in [REDACTED] Appropriate support to expedite immigration and customs proceedings was afforded. (S)

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f. On 13 May, a member of the Information Systems Security Group representing the TSCADS Program, attended a meeting hosted by the Subgroup #3 of the APEX Control Staff. The objective of the meeting was to begin work on devising a uniform interagency form for control of documents under the APEX System. Although TSCADS controls Top Secret collateral material, the sponsors desired comments and recommendations from all involved in inter-agency document control. (U)

3. Projected Office of Security activity of possible interest at the Directorate level includes:

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Distribution:

Orig & 2 - Adse
1 - D/Security
① - OS Registry
1 - DD/PTOS
1 - DD/CA
1 - DD/PSI
1 - PPG

25X1 OS/P&M/PPG/[Redacted]:cbt
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